

# GENERATING DATA REPORTS IN EDISON

1. After login, go to the Edison Main Menu:

The screenshot shows the Edison Main Menu page. The browser address bar displays <https://public.era.nih.gov/iedison/init.do>. The page header includes the Edison logo, a banner image with the text "United States Patent Application", and the text "Interagency Edison" and "NIH/SALZMANJ | John Salzman iEdison Accounts Administrator". The navigation menu includes "Main Menu", "Search Inventions", "Search Patents", "Search Utilization", "Search Documents", "Search iEdison Account", "About", "Help", and "Logout". The "Main Menu" section is expanded, showing two sub-sections: "iEdison Reporting" and "iEdison Reports Administration".

- iEdison Reporting**
  - [Search/Modify Existing Organizations](#)
  - To report a PVP application please refer to the [PVP Entry Procedure](#)
  - [Create a Patent Report](#)
  - [Create a Utilization Report](#)
- iEdison Reports Administration**
  - [Search/Modify Existing Invention Reports](#)
  - [Search/Modify Existing Patent Reports](#)
  - [Search/Modify Existing Utilization Reports](#)
  - [View Notification Messages](#)
  - [View Submitted Documents](#)
  - [View or Download Reports on iEdison Records](#)

2. Select "View or Download Reports on iEdison Records"

The screenshot shows the Edison Report Menu page. The browser address bar displays <https://public.era.nih.gov/iedison/viewReports.do>. The page header is identical to the previous screenshot. The navigation menu is the same. The "Report Menu" section is expanded, showing three options: "Generate Invention Report", "Generate Patent Report", and "Generate Utilization Report".

**Report Menu**

- [Generate Invention Report](#) - Lists invention-related information by date.
- [Generate Patent Report](#) - Lists patent-related information.
- [Generate Utilization Report](#) - Lists utilization - related information.

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- Select the type of report you wish to run. "Generate Patent Report" is used for this example.

**Generate Patent Report**

Enter the report criteria for the report you want to generate and then choose "Submit" to generate the report.

You have the option of viewing the report on your monitor, or downloading (i.e. saving) the report file on your hard drive.

If you choose to view it on the screen, you can select the non-delimited format so that you can easily read it.

To import the file into another application, download the file and save it as either a comma-delimited or tab-delimited file, as required by your application.

**Patent-Specific Parameters**

Patent Docket Number	<input type="text"/>
Provisional Patent Application Number	<input type="text"/> (60 or 61 or 62/###,###)
Non-Provisional Patent Application Number	<input type="text"/> (06 or 07 or 08 or 09 or 10 or 11 or 12 or 13 or 14 or 90/###,###)
PCT Patent Application Number	<input type="text"/> (PCT/A#####)
Patent Number	<input type="text"/> (##### or RE##### or PLT#####)
U.S. Patent Title	<input type="text"/>
Inventor Name (First)	<input type="text"/>
Inventor Name (Last)	<input type="text"/>
Filing Date of the Provisional Patent Application	<input type="text"/> (mm/dd/yyyy)
Filing Date of the Non-Provisional Patent Application	<input type="text"/> (mm/dd/yyyy)
Filing Date of the PCT Patent Application	<input type="text"/> (mm/dd/yyyy)
Patent Issue Date	<input type="text"/> (mm/dd/yyyy)

**Invention Report Parameters**

Invention Report Number	<input type="text"/>
Invention Docket Number	<input type="text"/>
Invention Title	<input type="text"/>
Invention Keyword	<input type="text"/>

- Enter parameters to limit the report search; leave blank to obtain all records.

Grant/Contract Number

Agency Designation

Invention Status

**Report Criteria**

Primary Sort Option	<input type="text" value="Invention Report Number"/>
Secondary Sort Option	<input type="text" value="None"/>
Tertiary Sort Option	<input type="text" value="None"/>
File Format	<input type="text" value="Non-delimited"/>
Download Type	<input type="text" value="Display on Screen"/>

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- At the bottom of the page there are report 'sorting options', which sort the data as specified. Regardless of this output, you will always be able to 're-sort' once opened in a spreadsheet program, such as Excel.

6. Select a file format of 'Non-delimited', 'Tab Delimited' or 'Comma Delimited' to use a field separator in the report. The example uses a 'Tab Delimited' format.
7. Choose 'Download to Disk' or 'Display on screen'. The example uses Download to Disk, which is what you would use to save a file to import into a spreadsheet.
8. Once the file is saved, it may not have the correct file extension to identify itself to your spreadsheet program. If so, you will need to either rename the file or open it from the program you wish to import the data from.