

NIH PRE-REVIEW CERTIFICATION REGARDING  
CONFLICT OF INTEREST FOR **NON-FEDERAL REVIEWERS**  
OF APPLICATIONS FOR NIH GRANTS, COOPERATIVE AGREEMENTS, AND FELLOWSHIPS

Reviewer Name: \_\_\_\_\_ (Lastname, Firstname M)

Address (employment): \_\_\_\_\_

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City, State Zip Code \_\_\_\_\_

Scientific Review Group: \_\_\_\_\_

Date(s) of review: \_\_\_\_\_

**NIH Conflict of Interest Rules:**

**Information for Reviewers of Applications for NIH Grants, Cooperative Agreements, and Fellowships**

The NIH peer review system relies on the professionalism of each reviewer to identify any conflict of interest (COI) or apparent COI that may affect or appear to affect the integrity of the NIH peer review process.

- The NIH COI rules for initial peer review for grant applications, cooperative agreements, and fellowships are based on federal regulations ([42 CFR Part 52h](#)) and presented in detail in NIH Guide Notice [NOT-OD-13-010](#).
- In order to participate in the review meeting, you must:
  - Review the rules below and screen the applications for real or apparent COI for yourself.
  - Notify the Scientific Review Officer *immediately*:
    - If you have a COI that prevents you from serving on that review panel (see below), or
    - If you identify an application with which you have a COI or appearance of COI.
  - Certify:
    - On the *pre-meeting* Conflict of Interest Certification that you have identified any application with which you have a COI or appearance of COI.
    - On the *post-meeting* Conflict of Interest Certification that you recused yourself from the review of any application where your participation constitutes a real or apparent COI. In addition, the NIH may determine that a particular situation involves a COI and require that the potential reviewer not be involved in the review of the application(s) in question.

You **may not be** on the study section if:

- You are named on an application in a **major professional role** (Program Director/Principal Investigator [PD/PI], Senior/Key Personnel, Other Significant Contributor, Project/Site/Core Director collaborator, consultant, sponsor, mentor, or conference organizer).
- You are a member of an NIH Advisory Council.
- You have a direct financial interest: you, your close family member would receive a direct financial benefit if an application is funded.
- You have a **major professional role** in an application submitted to a Request for Applications

(RFA) and the study section will evaluate applications submitted in response to that RFA.

You **may be** on the study section but may not review certain applications, and **must leave the room** when:

- The PD/PI or anyone else on the application with a **major professional role** is from your institution or for multicomponent institutions, from your institutional component.
- You are planning a collaboration with anyone with a **major professional role** on the application.
- Within the past three years, you have published with, have collaborated with, or have been in a mentoring relationship with any person on the application who has a major professional role.
- The application includes a letter of support or reference letter from you.
- You serve as a member of the Advisory Board for the project under review or for a grant held by anyone playing a major professional role on the application.
- You have an indirect financial interest: you will have received more than \$10,000 (in the form of honoraria, stocks, or fees) from the PD/PI or the submitting institution over the period from one year ago through the end of the proposed project.

You **may be** on the study section and **may review** specific applications if (not considered a COI):

- An application originates from an institution where you have collaborators, but your collaborators are not listed on the application.
- You have an indirect financial interest of less than \$10,000.
- You freely donate reagents or other materials to the proposed project, and these reagents or materials would also be available to other researchers.
- You, as well as a person with a major role on the proposed project, contribute data, reagents, specimens, etc., to the same repository or database.
- You are a member of a research network that involves a person with a major role on the proposed project.
- You are a co-author of a non-research publication (e.g., review, commentary) or a mega- multi-authored publication with a person with a major role on the proposed project.

### **Pre-Meeting Certification: Reviewer Who Is Not A Federal Employee**

I certify that I have read and that I understand the [NIH Conflict of Interest Rules: Information for Reviewers of Applications for NIH Grants, Cooperative Agreements, and Fellowships](#), and examined the list of applications to be reviewed. I hereby certify that, to the best of my knowledge and consistent with my understanding of potential consequences, including the prospect of penalties for falsification, concealment, fraud, and other actions as authorized by US Code Title 18 chapter 47 section 1001 (<https://www.gpo.gov/fdsys/pkg/USCODE-2011-title18/pdf/USCODE-2011-title18-part1-chap47.pdf>), I have disclosed all conflicts of interest that I may have with the applications and I fully understand the confidential nature of the review process.

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Electronically signed by \_\_\_\_\_ [Lastname, Firstname M] via Internet Assisted

Review on \_\_\_\_\_ (Date and Time)