

# IACUC Administrators' Best Practices Meeting

Date: November 30 and December 1, 2011

Where: Atherton Hotel (near Penn State University), State College, PA

Support: The IACUC Administrators' Association, the Pennsylvania State University and the Office for Laboratory Animal Welfare (OLAW)

## Guest Facilitators:

**Dr. Christian E. Newcomer, V.M.D., M.S., DACLAM** is the Executive Director of the Association for the Assessment and Accreditation of Laboratory Animal Care (AAALAC) International and has participated in AAALAC's review activities for over 25 years. He is a 1977 graduate of the School of Veterinary Medicine at the University of Pennsylvania. Following a year in a large animal internship at The Pennsylvania State University, he entered post-doctoral training in laboratory animal medicine at the University of Michigan and became board certified in the American College of Laboratory Animal Medicine (ACLAM) in 1982. Prior to his appointment at AAALAC International he held academic and leadership positions in laboratory animal medicine at the Massachusetts Institute of Technology (1981-87), Tufts-New England Medical Center (1987-1994), University of North Carolina at Chapel Hill (1994-2001) the Veterinary Resources Program at National Institutes of Health (2001-2003) and Johns Hopkins University (2003-2008). He is a past-president of the American College of Laboratory Animal Medicine and of the American Association for Laboratory Animal Science.

**Dr. David Oelberg, DVM** is a regional Veterinary Medical Officer (VMO) with the USDA, APHIS. He graduated from the Iowa State University College of Veterinary Medicine, and has worked for the USDA, APHIS for the last ten years. Dr. Oelberg, also, worked fourteen years in the Army Veterinary Corps, and continues to serve as a Lieutenant Colonel in the Army Reserve.

## **Dr. Axel Wolff, DVM**

Axel Wolff, MS, DVM, currently serves as Director, Division of Compliance Oversight, Office of Laboratory Animal Welfare (OLAW), NIH. At OLAW he has also served as a Senior Assurance officer. Prior to joining OLAW, Dr. Wolff was the director of the Veterinary Resources Program, NIH's intramural biomedical research support program. He also directed NIH's animal quarantine facility and served at the neurology institute. Dr. Wolff's interest in unique research animals has involved him in work with armadillos, chimpanzees, and fruit bats as well as the more common species. He serves on the editorial board of Lab Animal and has published on various topics including primate enrichment and interpretations of various provisions of the Public Health Service Policy on Humane Care and Use of Laboratory Animals.

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## Meeting Agenda

### Day 1:

7:30 – 8:15 Registration and Continental Breakfast

8:15 – 8:30 Welcome, Opening Remarks

8:30 – 8:45 The IACUC Administrators' Association (IAA)

8:45 – 10:00 The Pro's and Con's of managing USDA and PHS covered species in the same manner?

- 10:00 – 10:15 Break
- 10:15 – 11:00 What constitutes an “annual review of previously approved animal care and use activities”?
- 11:00 – 12:00 Effective Protocol & Grant Congruency Reviews; we’ll draft a best practice!
- 12:00 – 1:00 Lunch
- 1:00 – 2:30 OHSP: How to conduct “Personal Risk Assessments” and samples of relevant forms
- 2:30 – 2:45 Break
- 2:45 – 3:45 Effective and complete “literature searches” - How can they benefit IACUCs?
- 3:45 – 4:45 Are Guide deviations acceptable if the justification refers to past "performance" standards?
- 4:45 – 5:00 Wrap up and Meeting Adjourn

## **Day 2:**

- 7:30 – 8:00 Continental Breakfast
- 8:00 – 8:15 Opening Remarks
- 8:15 – 9:30 PAM Programs – “How to”, and implementing one with limited resources
- 9:30 – 10:15 Roles & responsibilities of administrators; what can be delegated (e.g. Admin Reviews)?
- 10:15 – 10:30 Break
- 10:30 – 11:00 “Responsibilities Structure:” Who (i.e. IACUC, Administrators, Directors) does what at you institution, and what are the boundaries?
- 11:00 – 12:00 Controlled Drug Management and Oversight (Guest Speaker)
- 12:00 – 1:00 Lunch
- 1:00 – 1:30 Animal numbers: When should the IACUC require pilot studies, and how should they follow-up?
- 1:30 – 2:00 Collaborating with government organizations (e.g. VA’s, and DOD): What do you need to know?
- 2:00 – 2:30 The CPIA credential and recertification (Continuing Ed Credits)
- 2:30 - 2:45 Wrap up and Meeting Adjourn

\* Changes may be made to the meeting agenda.

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### **MEETING LOCATION AND LODGING**

The Atherton Hotel  
 125 South Atherton Street  
 State College, PA 16801  
 Phone: 800-832-0132 or (814) 231-2100  
 Fax: (814) 237-1130  
[The Atherton Hotel](#)

A limited number of rooms at a conference a rate of \$110 per night (\$30 of the charges will be applied toward breakfast, lunch and break services) have been reserved for your stay at the Atherton Hotel located near the campus of The Pennsylvania State University, University Park, PA. You may contact the Atherton directly at 1-800-832-0132. Please mention the IACUC Administrators Best Practice Meeting and use **Meeting Code – IACUC Meeting #2** to reserve your room(s).

Garage self-parking is available for a small fee.

Individuals with disabilities are encouraged to participate in the program and related activities. If you anticipate needing special accommodations or have questions about the physical access provided, please contact Bill Greer at 814-865-1775 at least two weeks prior to the conference.

The IACUC Administrators Association (IAA) reserves the right to cancel all programs. The IAA will not be responsible for any losses incurred by registrants including, but not limited to, airline cancellation charges or hotel deposits.

Participation of women, racial/ethnic minorities and persons with disabilities, and other individuals, who have been traditionally underrepresented in science, is encouraged.

*For questions related to program content/logistics:*

*Please email: Bill Greer at Penn State University's Office for Research Protections, ([wgg3@psu.edu](mailto:wgg3@psu.edu)).*