

High-level Grant Application Form Change Summary: FORMS-I

Agencies periodically update application forms

- to remain current with the most recent form sets approved by the Office of Management and Budget, and
- to align data collection with new policies.

The National Institutes of Health (NIH) uses the ‘Competition ID’ field of Grants.gov application packages for quick and easy identification of the form versions used in an application package.

NIH require the use of application packages with a Competition ID of ‘FORMS-I’ for due dates on or after January 25, 2025. Applications prepared using “FORMS-H” application packages for due dates on or after January 25, 2025, may not be reviewed.

Form Changes Included in FORMS-I Application Packages

Forms Approved Under OMB Number 0925-0001

Expiration Date: old (FORMS-H) date 01/31/2026; new (FORMS-I) date TBD

OMB approval managed by NIH

Form	Changes
PHS 398 Cover Page Supplement	<ul style="list-style-type: none"> • Updated Expiration Date <ul style="list-style-type: none"> ○ Field label change from “Change of Grantee Institution” to “Change of Recipient Institution”
PHS 398 Modular Budget	<ul style="list-style-type: none"> • Updated Expiration Date
PHS 398 Training Budget	<ul style="list-style-type: none"> • Updated Expiration Date
PHS 398 Training Subaward Budget Attachment(s)	<ul style="list-style-type: none"> • Updated Expiration Date
PHS Additional Indirect Costs Form	<ul style="list-style-type: none"> • Updated Expiration Date
PHS 398 Research Plan	<ul style="list-style-type: none"> • Updated Expiration Date
PHS 398 Career Development Award Supplemental Form	<ul style="list-style-type: none"> • Updated Expiration Date
PHS 398 Research Training Program Plan	<ul style="list-style-type: none"> • Updated Expiration Date • Added “Recruitment Plan to Enhance Diversity” attachment to Training Program Section <ul style="list-style-type: none"> ○ Moving this information into a separate attachment means it no longer counts towards the Program Plan page limit • Form fields renumbered as needed

<p>PHS Fellowship Supplemental Form</p>	<ul style="list-style-type: none"> • Updated Expiration Date • “Fellowship Applicant Section” renamed “Candidate Section” <ul style="list-style-type: none"> ○ “Applicants Background and Goals for Fellowship Training” attachment renamed “Goals, Preparedness, and Potential” • Research Training Plan Section <ul style="list-style-type: none"> ○ “Specific Aims”, “Research Strategy”, “Respective Contributions”, and “Selection of Sponsor and Institution” attachments replaced with “Training Activities and Timeline”, “Research Training Project Specific Aims”, and “Research Training Project Strategy” • “Sponsor(s), Collaborator(s), and Consultant(s) Section” renamed “Commitment to Candidate, Mentoring, and Training Environment” <ul style="list-style-type: none"> ○ “Sponsor and Co-Sponsor Statements” attachment renamed “Sponsor(s) Commitment” ○ “Description of Candidate’s Contribution to the Program Goals” attachment moved into this section • “Institutional Environment and Commitment to Training Section” removed including the “Description of Institutional Environment and Commitment to Training” attachment • Instructional text updates • Form fields renumbered as needed
<p>PHS Human Subjects and Clinical Trials Information</p>	<ul style="list-style-type: none"> • Updated Expiration Date
<p>PHS Assignment Request form</p>	<ul style="list-style-type: none"> • Updated Expiration Date • Updated instruction text throughout form • Moved scientific areas of expertise field above list of individuals who should not review your application field

Format Pages	Changes
<p>Training Data Tables</p>	<p>All Tables</p> <ul style="list-style-type: none"> • Removed redundancies (i.e., not asking for structured data elsewhere available in application) • Updated table instructions (clarified terms, use of consistent lettering for training stage) and rationale • Updated examples (use of current dates; wider variety of names, fields, and careers including research-related careers) • Added optional structure for partnership programs (Tables 2 and 4) • Table 5 <ul style="list-style-type: none"> ○ Reorganize to focus on trainee publication outcomes (instead of participating faculty publication record). ○ Allow applicants to include, as appropriate, interim

	<p>research products which the trainee contributed to (such as preprints) when the final peer-reviewed publication is not already included on the table</p> <p>Predoctoral and Postdoctoral</p> <ul style="list-style-type: none"> • Limited data collection to information for the training stage of the program to reduce burden (Tables 1 and 2) • Removed most trainee characteristics from Table 6 to reduce applicant burden • Removed “Part II. Those Clearly Associated with the Training Grant” from Table 8 <p>Undergraduate</p> <ul style="list-style-type: none"> • To align with data standards for other training grants, and better structure information already incorporated in the application, added: <ul style="list-style-type: none"> ○ Table 1. Census of Participating Biomedical Departments and Interdepartmental Programs ○ Table 7. Appointments to the Training Grant for Each Year of the Current Project Period (Only for Renewals)
<p>Biosketch & Other Support</p>	<ul style="list-style-type: none"> • Targeting by May 2025. Adopting Common Forms for Biographical Sketch and Current and Pending (Other) Support in line with Guidance for Implementing National Security Presidential Memorandum 33 <ul style="list-style-type: none"> ○ Reference copies of the Common Forms per the White House Office of Science and Technology Policy (OSTP) memorandum on Policy Regarding Use of Common Disclosure Forms.

NOTE: NIH application packages also include federal-wide forms commonly identified as Research & Related or R&R. Grants.gov manages form updates and approvals for these federal-wide forms under OMB clearances 4040-0001, 4040-008, and 4040-0010. There are no changes to the federal-wide forms included in FORMS-I application packages, except as noted below.

Forms Approved Under OMB Number 4040-0010

Expiration Date: old (FORMS-H) date 11/30/2025; new (FORMS-I) date 12/31/2026

OMB approval managed by Grants.gov

Form	Changes
<p>Project/Performance Site Locations(s)</p>	<ul style="list-style-type: none"> • Updated Expiration Date