Annotated Form Set for NIH Small Business (SBIR/STTR) Grant Applications

FORMS-F Series – Application due dates on/after May 25, 2020

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NOTES:

- The Funding Opportunity Announcement (FOA) and the SBIR/STTR Application Guide instructions are the official documents for defining application requirements. This resource is meant to complement, not replace, those documents.
    - Don't forget to periodically check the Related Notices section of the FOA for updates to instructions or policies since the opportunity was posted.
- The blue annotations throughout this resource represent tips for completing form fields and avoiding common errors/warnings.
- Each funding opportunity has its own unique set of forms. Once you have identified an opportunity of interest, you must use a submission system (e.g., ASSIST) to access and prepare the forms.
    - Preparing Your Application Using ASSIST
- The actual display of the forms depends on your submission method (e.g., ASSIST). The same forms, form fields and guidance apply regardless of submission option even if the display is slightly different.
- Registration in multiple systems is needed prior to submission, see Get Registered! Can take 6 weeks – start early!

NIH National Institutes of Health
Office of Extramural Research

OMB Number: 4040-0001
Expiration Date: 12/31/2022

APPLICATION FOR FEDERAL ASSISTANCE

SF 424 (R&R)

3. DATE RECEIVED BY STATE | **State Application Identifier**

Use Application for first submission attempt for due date.

1. TYPE OF SUBMISSION

☐ Pre-application ☐ Application ☐ Changed/Corrected Application

Do not use Pre-application unless specifically noted in FOA.

Use Changed/Corrected when submitting again to Grants.gov for a due date (e.g., to correct eRA identified errors/warnings.)

2. DATE SUBMITTED | **Applicant Identifier**

4. a. Federal Identifier

b. Agency Routing Identifier

If New (box 8), leave blank. If Revision/ Resubmission/ Renewal (box 8), use institute and serial # of previous NIH grant/application # (e.g., CA987654 from 1R41CA987654-01).

c. Previous Grants.gov Tracking ID

For Notices of Special Interest, include notice number (e.g., NOT-IC-FY-XXX).

If Changed/Corrected (box 1), provide previous Grants.gov tracking #. (e.g., GRANT12345678).

5. APPLICANT INFORMATION

Organizational DUNS:

Small business.

Legal Name:

Department: Division:

Must match DUNS used for System for Award Management (SAM), Grants.gov and eRA Commons registrations. Must be 9 or 13 digits; no letters or special characters.

Street1:

Street2:

City: County / Parish:

State: Province:

Small business must be in the U.S. or U.S. territory.

Country: USA: UNITED STATES ZIP / Postal Code:

Must provide zip+4 for all zip codes.

Person to be contacted on matters involving this application

Prefix: First Name: Middle Name:

Last Name: Suffix:

Position/Title:

Street1:

Street2:

City: County / Parish:

State: Province:

Country: USA: UNITED STATES ZIP / Postal Code:

Phone Number: Fax Number:

Email:

Contact e-mail is required by NIH. If not included, or improperly formatted, the AOR e-mail provided in item 19 will be used.

6. EMPLOYER IDENTIFICATION *(EIN) or (TIN):*

Small business must be in the U.S. or U.S. territory.

7. TYPE OF APPLICANT:

Please select one of the following

Must select "R. Small Business" for SBIR/STTR applications.

Other (Specify):

Small Business Organization Type ☐ Women Owned ☐ Socially and Economically Disadvantaged

Do not use these Small Business Organization Type checkboxes. NIH/CDC/FDA use SAM data to gather this information.

8. TYPE OF APPLICATION:

See application guide for definitions.

☐ New ☐ Resubmission ☐ Renewal ☐ Continuation ☐ Revision

If Revision, mark appropriate box(es).

☐ A. Increase Award ☐ B. Decrease Award ☐ C. Increase Duration ☐ D. Decrease Duration

☐ E. Other (specify):

Is this application being submitted to other agencies? Yes ☐ No ☐ What other Agencies?

9. NAME OF FEDERAL AGENCY:

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

TITLE:

CFDA is also referred to as Assistance Listing Number (ALN). NIH will assign CFDA/ALN post-submission.

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

Phase II should have the same title as awarded Phase I. If Revision (box 8), provide exact title (including punctuation and spacing) as seen in eRA Commons for awarded grant. Limited to 200 characters.

12. PROPOSED PROJECT:

Start Date Ending Date

13. CONGRESSIONAL DISTRICT OF APPLICANT

Format: 2 character state abbreviation - 3 character District number (e.g., CA-005). See application guide for additional details.

The funding opportunity provides an "Earliest Project Start Date". For example, the omnibus/parent and other opportunities that use the Sept 5/Jan 5/ April 5 standard due dates have corresponding Earliest Project Start Dates of April/July/September.

Generally, project durations are ... Phase 1: 6-12 months, Fast-Track: 2.5-3 yrs, Phase II: 2 yrs, Phase IIB: up to 3 yrs, Commercialization Readiness Pilot (CRP): up to 3 years.

14. PROJECT DIRECTOR/PRINCIPAL INVESTIGATOR CONTACT INFORMATION

Prefix: First Name: Middle Name:

Last Name: Suffix:

Position/Title:

PD/PI first/last name should match name on file for Commons ID provided in the Credential field of the R&R Senior/Key Person Profile (Expanded) form.

Organization Name:

Department: Division:

Street1:

Street2:

City: County / Parish:

State: Province:

Country: USA: UNITED STATES ZIP / Postal Code:

Phone Number: Fax Number:

Email:

15. ESTIMATED PROJECT FUNDING

Manually enter amounts.

a. Total Federal Funds Requested

b. Total Non-Federal Funds

c. Total Federal & Non-Federal Funds

d. Estimated Program Income

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE:

SBIR/STTR: Check "No - Program is not covered by E.O.

b. NO ☐ PROGRAM IS NOT COVERED BY E.O. 12372; OR

☐ PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances * and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious. or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18,

☐ **I agree**

See the NIH Grants Policy Statement section 4.1 Public Policy Requirements and Objectives for more information.

The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

18. SFLLL (Disclosure of Lobbying Activities) or other Explanatory Documentation

Add Attachment | Delete Attachment | View Attachment

19. Authorized Representative

Prefix: First Name: Middle Name:

Last Name: Suffix:

Position/Title:

Organization:

Department: Division:

Street1:

Street2:

City: County / Parish:

State: Province:

Country: USA: UNITED STATES ZIP / Postal Code:

Phone Number: Fax Number:

Email:

The Authorized Organization Representative (AOR) is the business official with signature authority for the company who is authorized in Grants.gov to submit applications. The electronic signature of the submitting AOR is recorded with the submission.

In eRA Commons individuals with signature authority are called Signing Officials (SOs).

Signature of Authorized Representative **Date Signed**

20. Pre-application

21. Cover Letter Attachment

Cover letter is posted separately in eRA Commons, is not part of the assembled application image, and content is only available to select agency staff. If Phase 1 or Phase II was a contract or awarded from another agency, include contract/award number. If application proposes the use of human fetal tissue (HFT) from elective abortions, you must include a Cover Letter with a statement about HFT involvement.

PHS 398 Cover Page Supplement

OMB Number: 0925-0001
Expiration Date: 02/28/2023

1. Vertebrate Animals Section

Are vertebrate animals euthanized? ☐ Yes ☐ No

Answer required if Vertebrate Animals Used is Yes on the R&R Other Project Information form.

If "**Yes**" to euthanasia

Is method consistent with American Veterinary Medical Association (AVMA) guidelines? ☐ Yes ☐ No

If "**No**" to AVMA guidelines, describe method and provide scientific justification

Answer required if euthanasia is NOT consistent with AVMA guidelines. Up to 1000 characters.

2. *Program Income Section

*Is program income anticipated during the periods for which the grant support is requested?

☐ Yes ☐ No

If you checked "yes" above (indicating that program income is anticipated), then use the format below to reflect the amount and source(s). Otherwise, leave this section blank.

*Budget Period	*Anticipated Amount ($)	*Source(s)
		Up to 150 characters.

Form accommodates up to 10 budget periods. The number of program income budget periods must be less than or equal to the number of periods included in the budget form.

3. Human Embryonic Stem Cells Section

*Does the proposed project involve human embryonic stem cells? ☐ Yes ☐ No

If the proposed project involves human embryonic stem cells, list below the registration number of the specific cell line(s) from the following list: http://stemcells.nih.gov/research/registry/. Or, if a specific stem cell line cannot be referenced at this time, check the box indicating that one from the registry will be used:

☐ Specific stem cell line cannot be referenced at this time. One from the registry will be used.

Cell Line(s) (Example: 0004):

Error if provided human embryonic stem cell lines are not listed at http://stemcells.nih.gov/research/registry/ at time of submission. Use NIH Registration Number (e.g., 0004, 0005). Provide up to 200 cell lines.

4. Human Fetal Tissue Section

*Does the proposed project involve human fetal tissue obtained from elective abortions? Yes ☐ No ☐

If "yes" then provide the HFT Compliance Assurance

Required if Yes. Cannot be included if No. Add Attachment Delete Attachment View Attachment

If "yes" then provide the HFT Sample IRB Consent Form

Required if Yes. Cannot be included if No. Add Attachment Delete Attachment View Attachment

PHS 398 Cover Page Supplement

5. Inventions and Patents Section (for Renewal applications) SBIR/STTR: Only applies to Phase II applications.

*Inventions and Patents: Yes ☐ No ☐

If "**Yes**" then answer the following:

*Previously Reported: Yes ☐ No ☐

6. Change of Investigator/Change of Institution Section Change of Investigator not allowed for Revision applications.

☐ Change of Project Director/Principal Investigator

Name of former Project Director/Principal Investigator:

Prefix:
*First Name:
Middle Name:
*Last Name: If change of PD/PI box is checked, you must provide the last name of the former PD/PI.
Suffix:

☐ Change of Grantee Institution

*Name of former institution:
If change of Grantee Institution box is checked, you must provide the name of former institution.

Consider entire project (work done by applicant and subawards).

RESEARCH & RELATED Other Project Information

OMB Number: 4040-0001
Expiration Date: 12/31/2022

1. Are Human Subjects Involved? ☐ Yes

Answer Yes if human subjects activities are part of the proposed project at any performance site. If Yes, additional information may be required on the PHS Human Subjects and Clinical Trials Information form.

1.a. If YES to Human Subjects

Is the Project Exempt from Federal regulations? ☐ Yes ☐ No

Only answer Yes if all the proposed research human subject studies are exempt.

If yes, check appropriate exemption number. ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

If including multiple study records, enter all exemptions selected across all studies.

If no, is the IRB review Pending? ☐ Yes ☐ No

IRB Approval Date: [ ]

IRB Approval Date is not required at time of submission; may be requested later in the pre-award process as Just-In-Time data. Date cannot be in the future.

Human Subject Assurance Number: [ ]

If Human Subjects = Yes, enter the text 'None' or the approved Federalwide Assurance (FWA) number on file with OHRP. Enter the 8-digit number only.

2. Are Vertebrate Animals Used? ☐ Yes ☐ No

Answer Yes if vertebrate animals activities are part of the prosed project at any performance site. If Yes, an additional attachment is required on the PHS 398 Research Plan form.

2.a. If YES to Vertebrate Animals

Is the IACUC review Pending? ☐ Yes ☐ No

IACUC Approval Date: [ ]

IACUC Approval Date is not required at time of submission; may be requested later in the pre-award process as Just-In-Time data. Date cannot be in the future.

Animal Welfare Assurance Number: [ ]

If Vertebrate Animals = Yes, enter the text 'None' or the Office of Laboratory Animal Welfare (OLAW)-approved Animal Welfare Assurance Number.

3. Is proprietary/privileged information included in the application? ☐ Yes ☐ No

4.a. Does this Project Have an Actual or Potential Impact - positive or negative - on the environment? ☐ Yes ☐ No

4.b. If yes, please explain: [ ]

If 4a is Yes, then 4b is required. Up to 55 characters.

4.c. If this project has an actual or potential impact on the environment, has an exemption been authorized or an environmental assessment (EA) or environmental impact statement (EIS) been performed? ☐ Yes ☐ No

4.d. If yes, please explain: [ ]

If 4c is Yes, then 4d is required. Up to 55 characters.

5. Is the research performance site designated, or eligible to be designated, as a historic place? ☐ Yes ☐ No

5.a. If yes, please explain: [ ]

If 5 is Yes, then 5a is required. Up to 55 characters.

6. Does this project involve activities outside of the United States or partnerships with international collaborators? ☐ Yes ☐ No

6.a. If yes, identify countries: [ ]

If 6 is Yes, then a list of countries is required in 6a. Abbreviations can be used. Up to 55 characters.

6.b. Optional Explanation: [ ]

Up to 55 characters.

7. Project Summary/Abstract [ ]

Succinct project summary of proposed work. Typically 30 lines or less; system will give error if over 1 page. If awarded this information becomes public. Do not include proprietary or confidential information.

8. Project Narrative [ ]

Typically 2-3 sentence statement of public health relevance; system will give error if over 1 page.

9. Bibliography & References Cited [ ]

Required unless otherwise noted in opportunity. Not system enforced.

View Attachment

10. Facilities & Other Resources [ ]

Required unless otherwise noted in opportunity. Research must be performed in U.S. facilities. Foreign sites must be approved by the funding officer.

Attachment

11. Equipment [ ]

Required unless otherwise noted in opportunity. Limited system enforcement.

12. Other Attachments Add Attachments | Delete Attachments | View Attachments ☐

Only provide Other Attachments when requested in the funding opportunity announcement, notice of special interest or application guide. If provided, follow any guidance regarding attachment filenames.

Field accommodates multiple attachments.

Project/Performance Site Location(s)

Project/Performance Site Primary Location

☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

DO NOT check box. NIH only accepts applications from registered organizations.

Organization Name:

DUNS Number:

DUNS required and enforced by NIH. Must be 9 or 13 digits; no letters or special characters.

* Street1:

Street2:

* City: County:

* State:

Province:

* Country: USA: UNITED STATES

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

Project/Performance Site Location 1

☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

DUNS Number:

Optional for non-primary sites. Helps facilitate application processing, so include if you have it.

* Street1:

Street2:

* City: County:

* State:

Province:

* Country: USA: UNITED STATES

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

List all performance sites, including any foreign sites. Provide a list of resources available from each site in the Facilities & Other Resources attachment on the R&R Other Project Information form. Describe any consortium/contractual arrangements in the Consortium/Contractual Arrangements attachment on the PHS 398 Research Plan form or equivalent form.

Additional Location(s) Add Attachment | Delete Attachment | View Attachment

Form accommodates up to 300 sites. Use the Additional Locations attachment to include any sites over 300. See Additional Performance Site Format page at: https://grants.nih.gov/grants/forms/additional-performance-site.htm

RESEARCH & RELATED Senior/Key Person Profile (Expanded)

PROFILE - Project Director/Principal Investigator

Prefix: * First Name: Middle Name:
* Last Name: Suffix:
Position/Title: Department:
Organization Name: Division:
* Street1:
Street2:
* City: County/ Parish:
* State: Province:
* Country: USA: UNITED STATES * Zip / Postal Code:
* Phone Number: Fax Number:
* E-Mail:
Credential, e.g., agency login:
*** Project Role:** PD/PI **Other Project Role Category:**
Degree Type:
Degree Year:
***Attach Biographical Sketch**
Attach Current & Pending Support

Organization Name required by NIH for all Sr/Key entries. This information is used by NIH staff to determine potential review conflicts of interest.

VALID ERA COMMONS USERNAME MUST BE SUPPLIED. Contact PD/PI must be affiliated in Commons with applicant organization. Commons account designated on this form should not have both the PI and SO roles (if PD/PI also serves as SO, use a separate account for SO functions).

Project Role will default to PD/PI and must remain PD/PI (do not edit - we string match).

Required. Limited to 5 pages. Format page, instructions and samples: http://grants.nih.gov/grants/forms/biosketch.htm

Only provide Current & Pending Support if specifically requested in FOA. May be requested later in pre-award process as Just-In-Time data.

PROFILE - Senior/Key Person 1

Prefix: * First Name: Middle Name:
* Last Name: Suffix:
Position/Title: Department:
Organization Name: Division:
* Street1:
Street2:
* City: County/ Parish:
* State: Province:
* Country: USA: UNITED STATES * Zip / Postal Code:
* Phone Number: Fax Number:
* E-Mail:
Credential, e.g., agency login:
*** Project Role:** **Other Project Role Category:**
Degree Type:
Degree Year:
Attach Biographical Sketch Add Attachment Delete Attachment View Attachment
Attach Current & Pending Support Add Attachment Delete Attachment View Attachment

Organization Name required by NIH for all Sr/Key entries. This information is used by NIH staff to determine potential review conflicts of interest.

For multiple PD/PI, you must use the PD/PI role, provide the eRA Commons username in the Credential field for all PD/PIs, and include a Multiple PD/PI Leadership Plan on the PHS 398 Research Plan form. Targeting January 25, 2022 due dates, Credentials required for all Sr/Key (NOT-OD-21-109).

Required. Limited to 5 pages. Format page, instructions and samples: http://grants.nih.gov/grants/forms/biosketch.htm

Delete Entry

Can collect data for 100 Sr/Key personnel (including PD/PI). Option to provide attachment for additional Sr/Key info is available after the 100 entries are made. See Additional Senior/Key Person Profiles format page at: https://grants.nih.gov/grants/forms/additional-senior-key-person-profile.htm.

Next Person

R&R Budget form must be used if the application requests >$250K in any budget period, is submitted by a foreign institution, or proposes the use of human fetal tissue from elective abortions.

Provide DUNS for the organization whose budget is reflected on this form.

RESEARCH & RELATED BUDGET - Budget Period 1

OMB Number: 4040-0001
Expiration Date: 12/31/2022

ORGANIZATIONAL DUNS: **Enter name of Organization:**

Budget Type: ☐ Project ☐ Subaward/Consortium **Budget Period: 1** **Start Date:** **End Date:**

Only the primary applicant organization should use Budget Type of Project.

A. Senior/Key Person

Every Sr/Key listed must have measurable effort in either Calendar Months or a combination of Academic and Summer Months.

PD/PI must be listed as a Sr/Key with measurable effort in every budget period.

Prefix	First	Middle	Last	Suffix	Base Salary ($)	Months Cal.	Months Acad.	Months Sum.	Requested Salary ($)	Fringe Benefits ($)	Funds Requested ($)

Project Role: PD/PI

Base Salary can be left blank for submission, but is required prior to award.

STTR: If the PD/PI is an employee of the Research Institution (RI), then their information should be entered on the RI subaward budget page and the amounts on the Project budget can be blank or $0.

SBIR: There must be a Sr/Key entry with a role of PD/PI for each budget year of the Project budget.

Additional Senior Key Persons: Add Attachment | Delete Attachment | View Attachment

Total Funds requested for all Senior Key Persons in the attached file

If more than 8 Sr/Key, use attachment and enter total funds requested for additional Sr/Key persons.

Total Senior/Key Person

B. Other Personnel

Aggregate information should be provided in section B and explained in Budget Justification.

Number of Personnel	Project Role	Months Cal.	Months Acad.	Months Sum.	Requested Salary ($)	Fringe Benefits ($)	Funds Requested ($)
	Post Doctoral Associates						
	Graduate Students						
	Undergraduate Students						
	Secretarial/Clerical						

You can name up to 6 additional Project Role categories. Once data for the first user-defined Project Role is entered, you will have the option to add another. If you run out of additional categories combine categories in a single row and explain what was included in the Budget Justification.

Total Number Other Personnel **Total Other Personnel**

Total Salary, Wages and Fringe Benefits (A+B)

C. Equipment Description

List items and dollar amount for each item exceeding $5,000

Equipment item		Funds Requested ($)
	Once equipment data is entered, you will be able to add up to 9 more rows to this section for a total of 10 equipment items.	

Additional Equipment: Add Attachment | Delete Attachment | View Attachment

Total funds requested for all equipment listed in the attached file

Total Equipment

D. Travel

		Funds Requested ($)
1.	Domestic Travel Costs (Incl. Canada, Mexico and U.S. Possessions)	
2.	Foreign Travel Costs — Generally, Foreign Travel Costs do not apply to SBIR/STTR applications.	
	Total Travel Cost	

E. Participant/Trainee Support Costs

		Funds Requested ($)
1.	Tuition/Fees/Health Insurance	
2.	Stipends	
3.	Travel	
4.	Subsistence	
5.	Other	
	Total Participant/Trainee Support Costs	

Only complete this section if requested to do so in the funding opportunity announcement.

Number of Participants/Trainees

F. Other Direct Costs

		Funds Requested ($)
1.	Materials and Supplies	
2.	Publication Costs	
3.	Consultant Services	
4.	ADP/Computer Services	
5.	Subawards/Consortium/Contractual Costs	
6.	Equipment or Facility Rental/User Fees	
7.	Alterations and Renovations	
8.		
9.		
10.		
	Total Other Direct Costs	

Subaward/Consortium/Contractural Costs are not pre-populated. Include both Direct and Indirect costs.

If requesting Technical and Business Assistance (TABA) funding, you must include a "Technical Assistance" line item in line 8, 9, or 10. See NOT-OD-21-062.

If proposing the use of human fetal tissue from elective abortions, you must include a "Human Fetal Tissue Costs" line item in line 8, 9 or 10.

G. Direct Costs

	Funds Requested ($)
Total Direct Costs (A thru F)	

H. Indirect Costs

Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base ($)	Funds Requested ($)

Applicants without a NIH-negotiated Indirect Cost Rate can request up to 40% in both Phase I and Phase II.

Total Indirect Costs

Cognizant Federal Agency
(Agency Name, POC Name, and POC Phone Number)

I. Total Direct and Indirect Costs

	Funds Requested ($)
Total Direct and Indirect Institutional Costs (G + H)	

J. Fee

A reasonable fee, not to exceed 7% of total costs for each Phase of the project is available with SBIR/STTR awards. A Fee cannot be entered for a Subaward/Consortium budget.

	Funds Requested ($)

K. Total Costs and Fee

	Funds Requested ($)
Total Costs and Fee (I + J)	

L. Budget Justification

(Only attach one file.)

Add Attachment | Delete Attachment | View Attachment

Budget Justification is required and must cover all budget periods.

RESEARCH & RELATED BUDGET - Cumulative Budget

Cumulative Budget is system generated based on budget period data provided.

		Totals ($)
Section A, Senior/Key Person		
Section B, Other Personnel		
Total Number Other Personnel		
Total Salary, Wages and Fringe Benefits (A+B)		
Section C, Equipment		
Section D, Travel		
1. Domestic		
2. Foreign		
Section E, Participant/Trainee Support Costs		
1. Tuition/Fees/Health Insurance		
2. Stipends		
3. Travel		
4. Subsistence		
5. Other		
6. Number of Participants/Trainees		
Section F, Other Direct Costs		
1. Materials and Supplies		
2. Publication Costs		
3. Consultant Services		
4. ADP/Computer Services		
5. Subawards/Consortium/Contractual Costs		
6. Equipment or Facility Rental/User Fees		
7. Alterations and Renovations		
8. Other 1		
9. Other 2		
10. Other 3		
Section G, Direct Costs (A thru F)		
Section H, Indirect Costs		
Section I, Total Direct and Indirect Costs (G + H)		
Section J, Fee		
Section K, Total Costs and Fee (I + J)		

The actual look of this form will vary based on your submission method. In ASSIST, use the Add Optional Form action to add the R&R Subaward Budget tab to your application.

OMB Number: 4040-0001
Expiration Date: 12/31/2022

R&R SUBAWARD BUDGET ATTACHMENT(S) FORM

Instructions: On this form, you will attach the R&R Subaward Budget files for your grant application. Complete the subawardee budget(s) in accordance with the R&R budget instructions. Please remember that any files you attach must be a PDF document.

Click here to extract the R&R Subaward Budget Attachment

Important: Please attach your subawardee budget file(s) with the file name of the subawardee organization. Each file name must be unique.

The sum of all subaward budgets (e.g., those attached separately on this form and those provided as part of the budget justification), must be included in Line F.5 Subawards/Consortium/ Contractual Costs of the parent budget.

If submitting an application with >30 subaward budgets, budgets 31 and above should be converted to PDF and included as part of the Budget Justification of the parent budget in Section K of the R&R Budget form. This form should only be used in conjunction with the R&R Budget form.

1) Please attach Attachment 1		Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2		Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3		Add Attachment	Delete Attachment	View Attachment
4) Please attach Atta				v Attachment
5) Please attach Atta				v Attachment
6) Please attach Atta				v Attachment
7) Please attach Atta				v Attachment
8) Please attach Atta				v Attachment
9) Please attach Atta				v Attachment
10) Please attach Attachment 10		Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment
16) Please attach Attachment 16		Add Attachment	Delete Attachment	View Attachment
17) Please attach Attachment 17		Add Attachment	Delete Attachment	View Attachment
18) Please attach Attachment 18		Add Attachment	Delete Attachment	View Attachment
19) Please attach Attachment 19		Add Attachment	Delete Attachment	View Attachment
20) Please attach Attachment 20		Add Attachment	Delete Attachment	View Attachment
21) Please attach Attachment 21		Add Attachment	Delete Attachment	View Attachment
22) Please attach Attachment 22		Add Attachment	Delete Attachment	View Attachment
23) Please attach Attachment 23		Add Attachment	Delete Attachment	View Attachment
24) Please attach Attachment 24		Add Attachment	Delete Attachment	View Attachment
25) Please attach Attachment 25		Add Attachment	Delete Attachment	View Attachment
26) Please attach Attachment 26		Add Attachment	Delete Attachment	View Attachment
27) Please attach Attachment 27		Add Attachment	Delete Attachment	View Attachment
28) Please attach Attachment 28		Add Attachment	Delete Attachment	View Attachment
29) Please attach Attachment 29		Add Attachment	Delete Attachment	View Attachment
30) Please attach Attachment 30		Add Attachment	Delete Attachment	View Attachment

PHS 398 Research Plan

OMB Number: 0925-0001
Expiration Date: 02/28/2023

Introduction

1. Introduction to Application (for Resubmission and Revision applications)		Limited to 1 page. Required for Resubmission and Revision applications.		tachment

Research Plan Section

2. Specific Aims		Required. Limited to 1 page. Add Attachment	Delete Attachment	View Attachment
3. *Research Strategy		Required: Phase I SBIR/STTR: limited to 6 pages. Phase II: SBIR/STTR and Fast Track SBIR/STTR: limited to 12 pages.		Attachment
4. Progress Report Publication List		Add Attachment	Delete Attachment	View Attachment

Other Research Plan Section

5. Vertebrate Animals		Required if Vertebrate Animals is Yes on the Other Project Information form.	lete Attachment	View Attachment
6. Select Agent Research		Add Attachment	Delete Attachment	View Attachment
7. Multiple PD/PI Leadership Plan		Required if more than one PD/PI is specified on R&R Sr/Key Person Profile form.		t
8. Consortium/Contractual Arrangements		Add Attachment	Delete Attachment	View Attachment
9. Letters of Support		Add Attachment	Delete Attachment	View Attachment
10. Resource Sharing Plan(s)		Add Attachment	Delete Attachment	View Attachment
11. Authentication of Key Biological and/or Chemical Resources		Required if project involves key biological and/or chemical resources. Recommend 1 page. No system validation enforcement.		

Appendix

12. Appendix	Add Attachments	Delete Attachments	View Attachments

DO NOT use Appendix attachments to circumvent page limits in other sections of the application. Applications will be withdrawn and not reviewed if they are submitted with appendix material that are not specifically listed in notice NOT-OD-17-098 or the FOA as allowed or required.

Allows for up to 10 appendices. See Application Guide and announcement for restrictions.

Appendices are stored separately in the eRA Commons (not as part of the application image) and are accessible to appropriate agency staff and peer reviewers.

Form only included in small business funding opportunity announcements.

SBIR/STTR Information

OMB Number: 4040-0001
Expiration Date: 12/31/2022

*** Agency to which you are applying (select only one)**

☐ DOE ☐ HHS ☐ USDA ☐ Other:

Check HHS for all NIH, CDC, and FDA submissions.

*** SBC Control ID:** Required. *(This 9 digit code is obtained from the Small Business Administration)*

The 9-digit code is included in the registry filename received from SBA upon registration (e.g., SBC_123456789.pdf.)

*** Program Type (select only one)**

☐ SBIR ☐ STTR

Must select SBIR or STTR (not Both).

☐ Both *(See agency-specific instructions to determine whether a particular agency allows a single submission for both SBIR and STTR)*

*** Application Type (select only one)**

SBIR only & only when allowed in FOA.

Not valid for HHS (NIH, CDC, FDA).

Not valid for HHS (NIH, CDC, FDA).

☐ Phase I ☐ Phase II ☐ Fast-Track ☐ Direct Phase II ☐ Phase IIA ☐ Phase IIB ☐ Phase IIC

☐ Commercialization Readiness Program *(See agency-specific instructions to determine application type participation.)*

Check opportunity for allowable Application Types.

Phase I Letter of Intent Number:

Leave blank. N/A for HHS (NIH, CDC, FDA) submissions. Workspace users: Enter 0.

*** Agency Topic/Subtopic:** Optional.

Questions 1-7 must be completed by all SBIR and STTR Applicants:

☐ Yes ☐ No — * 1a. Do you certify that at the time of award your organization will meet the eligibility criteria for a small business as defined in the funding opportunity announcement? Selection required. Must meet SBIR/STTR eligibility requirements at time of award (not submission).

* 1b. Anticipated Number of personnel to be employed at your organization at the time of award. Required.

☐ Yes ☐ No — * 1c. Is your small business majority owned by venture capital operating companies, hedge funds, or private equity firms? Selection required.

☐ Yes ☐ No — * 1d. Is your small business a Faculty or Student-Owned entity? Selection required.

☐ Yes ☐ No — * 2. Does this application include subcontracts with Federal laboratories or any other Federal Government agencies? Selection required.

* If yes, insert the names of the Federal laboratories/agencies:

Required if Yes. Up to 250 characters. Cannot include if No.

☐ Yes ☐ No — * 3. Are you located in a HUBZone? To find out if your business is in a HUBZone, use the mapping utility provided by the Small Business Administration at its web site: http://www.sba.gov Selection required.

☐ Yes ☐ No — * 4. Will all research and development on the project be performed in its entirety in the United States? Selection required.

If no, provide an explanation in an attached file.

* Explanation: Required if No. Cannot include if Yes. Attachment | Delete Attachment | View Attachment

☐ Yes ☐ No — * 5. Has the applicant and/or Program Director/Principal Investigator submitted proposals for essentially equivalent work under other Federal program solicitations or received other Federal awards for essentially equivalent work? Selection required.

* If yes, insert the names of the other Federal agencies:

Required if Yes. Up to 250 characters. Cannot include if No.

☐ Yes ☐ No — * 6. Disclosure Permission Statement: If this application does not result in an award, is the Government permitted to disclose the title of your proposed project, and the name, address, telephone number and email address of the official signing for the applicant organization to state-level economic development organizations that may be interested in contacting you for further information (e.g., possible collaborations, investment)? Selection required.

* 7. Commercialization Plan: The following applications require a Commercialization Plan: Phase I (DOE only), Phase II (all agencies), Phase I/II Fast-Track (all agencies). Include a Commercialization Plan in accordance with the agency announcement and/or agency-specific instructions.

* Attach File:

Required for Phase II, Direct Phase II, Phase IIB, Phase1/Phase II Fast-Track and Commercialization Readiness Program applications. Limited to 12 pages.

SBIR/STTR Information

SBIR-Specific Questions:

Answers only required for SBIR applications.

Questions 8 and 9 apply only to SBIR applications. If you are submitting <u>ONLY</u> an STTR application, leave questions 8 and 9 blank and proceed to question 10.

☐ Yes ☐ No	* 8. Have you received SBIR Phase II awards from the Federal Government? If yes, provide a company commercialization history in accordance with agency-specific instructions using this attachment. * Attach File: [ ] Add Attachment Delete Attachment View Attachment
☐ Yes ☐ No	* 9. Will the Project Director/Principal Investigator have his/her primary employment with the small business at the time of award?

STTR-Specific Questions:

Answers only required for STTR applications.

Questions 10 - 12 apply only to STTR applications. If you are submitting <u>ONLY</u> an SBIR application, leave questions 10 - 12 blank.

☐ Yes ☐ No	* 10. Please indicate whether the answer to BOTH of the following questions is TRUE: (1) Does the Project Director/Principal Investigator have a formal appointment or commitment either with the small business directly (as an employee or a contractor) OR as an employee of the Research Institution, which in turn has made a commitment to the small business through the STTR application process; AND (2) Will the Project Director/Principal Investigator devote at least 10% effort to the proposed project?
☐ Yes ☐ No	* 11. In the joint research and development proposed in this project, does the small business perform at least 40% of the work and the research institution named in the application perform at least 30% of the work?
	* 12. Provide DUNS Number of non-profit research partner for STTR. [ ] Enter the DUNS or DUNS+4 number of the non-profit research partner for the STTR applicant.

Our Human Subjects Research and Clinical Trial Requirements for Grants and Contracts sites have additional information and resources.

PHS Human Subjects and Clinical Trials Information

Complete human subjects section of R&R Other Project Information form prior to completing this form.

OMB Number: 0925-0001
Expiration Date: 02/28/2023

Use of Human Specimens and/or Data

* Does any of the proposed research in the application involve human specimens and/or data? ☐ Yes ☐ No

Answer required for all applications.

Provide an explanation for any use of human specimens and/or data not considered to be human subjects research.

Only include attachment if proposed research uses human specimens and/or data not considered to be human subjects research.

Please complete the human subjects section of the Research & Related Other Project Information form prior to completing this form.

The following items are taken from the Research & Related Other Project Information form and displayed here for your reference. Any changes to these fields must be made on the Research & Related Other Project Information form and may impact the data items you are required to complete on this form.

Are Human Subjects Involved? ☐ Yes ☐ No

Is the Project Exempt from Federal regulations? ☐ Yes ☐ No

Exemption number: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

Information populated from R&R Other Project Information form.

If No to Human Subjects

Skip the rest of the PHS Human Subjects and Clinical Trials Information Form.

If Yes to Human Subjects

Steps for adding a study record will vary based on submission method used (ASSIST, system-to-system solution, Grants.gov Workspace).

Add a record for each proposed Human Subject Study by selecting "Add New Study" or "Add New Delayed Onset Study" as appropriate. Delayed onset studies are those for which there is no well defined plan for human subject involvement at the time of submission, per agency policies on Delayed Onset Studies. For delayed onset studies, you will provide a study name and justification for omission of human subject study information.

Other Requested Information

Only provide an Other Requested Information attachment when specifically requested in the funding opportunity announcement text or application guide.

Click here to extract the Human Subject Study Record Attachment

Study Record(s)

Attach human subject study records using unique filenames.

1) Please attach Human Subject Study 1 | Add Attachment | Delete Attachment | View Attachment

Delayed Onset Study(ies)

Cannot add a Delayed Onset Study if you answer No to human subjects question on R&R Other Project Information form.

Delayed onset does NOT apply to a study that can be described but will not start immediately (i.e., delayed start). Multiple delayed onset studies can be grouped in a single record.

	Study Title	Anticipated Clinical Trial?	Justification
		☐	Add Attachment | Delete Attachment | View Attachment

Required and system enforced for each delayed onset study. Up to 600 characters. Study title must be unique within the application. First 150 characters of title will show in application bookmark.

If Anticipated Clinical Trial box is checked, funding opportunity announcement must allow clinical trials. When multiple studies are included in the same delayed onset record, select Yes if it is anticipated that any study will be a clinical trial.

Required and system enforced for each delayed onset study. In addition to justification, must include information regarding how the study will comply with the NIH single Institutional Review Board (sIRB) policy prior to initiating any multi-site study, as well as, a plan for the dissemination of NIH-funded clinical trial information.

Cannot add a Study Record if you answer No to Human Subjects question on R&R Other Project Information form.

HS = Human Subjects
CT = Clinical Trials

Study Record: PHS Human Subjects and Clinical Trials Information

OMB Number: 0925-0001
Expiration Date: 02/28/2023

* Always required field

Section 1 - Basic Information

1.1. * Study Title (each study title must be unique)

Required and system enforced. Up to 600 characters. Study title must be unique within the application. First 150 characters of title will show in application bookmark.

1.2. * Is this Study Exempt from Federal Regulations? ☐ Yes ☐ No

Answer required and system enforced.

1.3. Exemption Number ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8

If Study Exempt is Yes, must provide exemption number. Exemption must also be selected on Other Project Information form.

1.4. * Clinical Trial Questionnaire

Answers to questionnaire required and system enforced. See also NIH's Definition of a Clinical Trial.

If the answers to all four questions below are yes, this study meets the definition of a Clinical Trial.

1.4.a defaults to Yes and is not editable.

1.4.a. Does the study involve human participants? ☒ Yes ☐ No

1.4.b. Are the participants prospectively assigned to an intervention? ☐ Yes ☐ No

1.4.c. Is the study designed to evaluate the effect of the intervention on the participants? ☐ Yes ☐ No

1.4.d. Is the effect that will be evaluated a health-related biomedical or behavioral outcome? ☐ Yes ☐ No

If four questions are all Yes AND FOA allows clinical trials, then study will be flagged as a Clinical Trial (CT) study.

1.5. Provide the ClinicalTrials.gov Identifier (e.g., NCT87654321) for this trial, if applicable

Optional. Provide NCT# for this study, if available. Newly proposed studies do not need to be entered in ClinicalTrials.gov at time of application. If building on an existing study, enter NCT# for ancillary study (if available), not the parent study.

Section 2 - Study Population Characteristics

2.1. Conditions or Focus of Study

Required and system enforced unless exemption 4 is only exemption selected. Up to 20 conditions at 255 characters each.

2.2. Eligibility Criteria

Required and system enforced unless exemption 4 is only exemption selected or otherwise noted in opportunity.

Required and system enforced unless exemption 4 is only exemption selected or otherwise noted in opportunity.

2.3. Age Limits **Minimum Age** **Maximum Age**

Dropdown list: Years, Months, Weeks, Days, Hours, Minutes, N/A (No limit)

Dropdown list: Years, Months, Weeks, Days, Hours, Minutes, N/A (No limit)

If "N/A (No Limit)" selected, do not provide numerical min/max age.

2.3.a. Inclusion of Individuals Across the Lifespan

Required and system enforced unless exemption 4 is only exemption selected. See Inclusion of Individuals Across the Lifespan as Participants in Research Involving Human Subjects

2.4. Inclusion of Women and Minorities

Required and system enforced unless exemption 4 is only exemption selected. See Inclusion of Women and Minorities as Participants in Research Involving Human Subjects.

2.5. Recruitment and Retention Plan

Required and system enforced unless exemption 4 is the only exemption selected or otherwise noted in opportunity.

Attachment | View Attachment

2.6. Recruitment Status

Required and system enforced unless exemption 4 is the only exemption selected or otherwise noted in opportunity.

2.7. Study Timeline

Required and system enforced for CT study unless 4 is the only exemption selected or otherwise noted in opportunity.

Attachment | View Attachment

2.8. Enrollment of First Participant

Date: MM/DD/YYYY.

Dropdown list: Anticipated, Actual

Enrollment of First Participant field is required and system enforced unless exemption 4 is only exemption selected or using existing dataset.

2.9. Inclusion Enrollment Report(s)

Inclusion Enrollment Reports required and system enforced unless exemption 4 is only exemption selected or otherwise noted in opportunity.

Add Inclusion Enrollment Report

Up to 20 Inclusion Enrollment Reports can be added.

Inclusion Enrollment Report

1. * Inclusion Enrollment Report Title

Required. Up to 600 characters.

2. * Using an Existing Dataset or Resource ☐ Yes ☐ No — Answer required and system enforced.

3. * Enrollment Location Type ☐ Domestic ☐ Foreign — Answer required and system enforced. Do not mix domestic and foreign enrollment data on the same inclusion enrollment report.

4. Enrollment Country(ies)

Multi-select from list of countries.

5. Enrollment Location(s)

6. Comments

Up to 500 characters.

Planned

Planned enrollment information is required and system enforced when answer to "Using an Existing Dataset or Resource" question is No. System enforcement relaxed if Comment is provided.

Racial Categories	Ethnic Categories				
	Not Hispanic or Latino		Hispanic or Latino		**Total**
	Female	**Male**	**Female**	**Male**	
American Indian/ Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Black or African American	0	0	0	0	0
White	0	0	0	0	0
More than One Race	0	0	0	0	0
Total	0	0	0	0	0

Cumulative (Actual)

Cumulative (Actual) enrollment information is required and system enforced when answer to "Using an Existing Dataset or Resource" question is Yes. System enforcement relaxed if Comment is provided.

Racial Categories	Ethnic Categories									
	Not Hispanic or Latino			Hispanic or Latino			Unknown/Not Reported Ethnicity			**Total**
	Female	**Male**	**Unknown/ Not Reported**	**Female**	**Male**	**Unknown/ Not Reported**	**Female**	**Male**	**Unknown/ Not Reported**	
American Indian/ Alaska Native	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0	0
More than One Race	0	0	0	0	0	0	0	0	0	0
Unknown or Not Reported	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Report 1 of 1

Section 3 - Protection and Monitoring Plans

3.1. Protection of Human Subjects — Required and system enforced. Add Attachment | Delete Attachment | View Attachment

3.2. Is this a multi-site study that will use the same protocol to conduct non-exempt human subjects research at more than one domestic site?

☐ Yes ☐ No ☐ N/A — Answer required and system enforced. "N/A" is only a valid option if study is not exempt from federal regulations (i.e., Question 1.2 is No).

If yes, describe the single IRB plan — NIH: If Yes, not required. AHRQ: If Yes, required. Add Attachment | Delete Attachment | View Attachment

3.3. Data and Safety Monitoring Plan — Required and system enforced for CT study. Optional for HS study. View Attachment

3.4. Will a Data and Safety Monitoring Board be appointed for this study?

☐ Yes ☐ No — Answer required and system enforced for CT study unless otherwise noted in opportunity. Optional for HS study.

3.5. Overall Structure of the Study Team — Optional. Add Attachment | Delete Attachment | View Attachment

Section 4 - Protocol Synopsis — You are not allowed to complete fields in Section 4 (i.e., will receive system error) if FOA does not allow clinical trials and/or you answered No to one of the Clinical Trial Questionnaire questions in Section 1.

4.1. Study Design

4.1.a. Detailed Description

Up to 32,000 characters.

4.1.b. Primary Purpose — Dropdown list: Treatment; Prevention; Diagnostics; Supportive Care; Screening; Health Services Research; Basic Science; Device Feasibility; and Other

4.1.c. Interventions — Up to 20 Interventions allowed.

Intervention Type	
Name	Up to 200 characters.
Description	Up to 1,000 characters.

Dropdown list: Drug (including placebo); Device (including sham); Biological/Vaccine; Procedure/ Surgery; Radiation; Behavioral (e.g., Psychotherapy, Lifestyle Counseling); Genetic (including gene transfer, stem cell and recombinant DNA); and Dietary Supplement (e.g., vitamins, minerals)

4.1.d. Study Phase — Dropdown list: Early Phase 1 (or Phase 0); Phase 1; Phase 1/2; Phase 2; Phase 2/3; Phase 3; Phase 4; and N/A

Is this an NIH-defined Phase III clinical trial? ☐ Yes ☐ No

4.1.e. Intervention Model — Dropdown list: Single Group; Parallel; Cross-Over; Factorial; Sequential; and Other

4.1.f. Masking ☐ Yes ☐ No

☐ Participant ☐ Care Provider ☐ Investigator ☐ Outcomes Assessor

If Masking is Yes, you must select at least 1 of the Participant/Care Provider/Investigator/ Outcomes Assessor check boxes.

4.1.g. Allocation — Dropdown list: N/A; Randomized; and Non-randomized

4.2. Outcome Measures At least one Outcome Measure required and system enforced for CT studies unless otherwise noted in opportunity. Up to 50 Outcome Measures allowed.

Name	Up to 255 characters.
Type	Dropdown list: Primary; Secondary; and Other
Time Frame	Up to 255 characters.
Brief Description	Up to 999 characters.

4.3. Statistical Design and Power ☐ Required and system enforced for CT study unless otherwise noted in opportunity. Attachment | Delete Attachment | View Attachment

4.4. Subject Participation Duration Up to 255 characters. Required and system enforced for CT studies unless otherwise noted in opportunity.

4.5. Will the study use an FDA-regulated intervention? ☐ Yes ☐ No Answer required and system enforced for CT study unless otherwise noted in opportunity.

4.5.a. If yes, describe the availability of Investigational Product (IP) and Investigational New Drug (IND)/Investigational Device Exemption (IDE) status

☐ Required and system enforced if Yes. Add Attachment | Delete Attachment | View Attachment

4.6. Is this an applicable clinical trial under FDAAA? ☐ Yes ☐ No

4.7. Dissemination Plan ☐ Required and system enforced for CT study. Generally one Dissemination Plan per application is sufficient. Can attach same plan (unique filenames) in multiple studies.

Section 5 - Other Clinical Trial-related Attachments

5.1. Other Clinical Trial-related Attachments Add Attachments | Delete Attachments | View Attachments

Form supports up to 10 attachments. Attachments only allowed for CT studies. Only include attachments requested in opportunity.

PHS Assignment Request Form

OMB Number: 0925-0001
Expiration Date: 02/28/2023

Funding Opportunity Number:

Funding Opportunity Title:

Pre-populated from announcement information.

Awarding Component Assignment Suggestions (optional)

If you have a suggestion for an awarding component (e.g., NIH Institute/Center) assignment, use the link below to identify the appropriate short abbreviation (e.g., "NCI" for National Cancer Institute) and enter it below in the boxes for "Suggested Awarding Components". All suggestions will be considered; however, not all assignment suggestions can be honored.

Information about Awarding Component can be found here: https://grants.nih.gov/grants/phs_assignment_information.htm#AwardingComponents

Suggested Awarding Components:

Suggestions are considered with other assignment factors. Not all suggestions can be honored.

Study Section Assignment Suggestions *(optional)*

If you have a suggestion for a study section assignment, use the link below to identify a study section(s). Enter the short abbreviation for that study section in the boxes for "Suggested Study Sections." Remove all hyphens, parentheses, and spaces. All suggestions will be considered; however, not all assignment suggestions can be honored.

For example, enter "CAMP" if you wish to suggest assignment to the NIH Cancer Molecular Pathobiology study section, or "ZRG1HDMR" if you wish to suggest assignment to the NIH Healthcare Delivery and Methodologies SBIR/STTR panel for informatics.

Information about Study Sections can be found here: https://grants.nih.gov/grants/phs_assignment_information.htm#StudySection

Suggested Study Sections:
Only 20 characters allowed

Suggestions are considered with other assignment factors. Not all suggestions can be honored.

Rationale for assignment suggestions *(optional)*

Entry is limited to 1000 characters.

Up to 1000 characters.

PHS Assignment Request Form

List individuals who should not review your application and why *(optional)* *Entry is limited to 1000 characters.*

Provide sufficient information (e.g., name organization affiliation) to correctly identify each individual. Provide specific reason why an individual should not review your application. Information will be considered, but listing an individual does not guarantee they will not be on review panel.

Identify scientific areas of expertise needed to review your application *(optional)*
Note: Do not provide names of individuals

	1	2	3	4	5
Expertise: *Each entry is limited to 40 characters*					

Limit your answers to expertise. DO NOT enter the names of individuals you'd like to review your application.